

CONSTITUTION

BULKLEY VALLEY QUAD RIDERS CLUB

CONSTITUTION AMENDED 2009

SECTION I. NAME AND PURPOSE:

1 (A) THE NAME OF THIS NON-PROFIT RECREATIONAL ORGANIZATION SHALL BE THE

BULKLEY VALLEY QUAD RIDERS CLUB - BV QUAD RIDERS - REFERRED TO HEREIN AS THE CLUB

1 (B) THE GENERAL PURPOSE OF THE BULKLEY VALLEY QUAD RIDERS: A NON PROFIT CLUB CONSISTING OF BULKLEY VALLEY RESIDENTS TO PROVIDE A FAMILY ORGANIZED GROUP WHICH ORGANIZES VARIOUS ALL TERRAIN VEHICLE (ATV) RIDES AND ENCOURAGES SAFE AND ENVIRONMENTALLY SENSITIVE USE.

1 (C) WITHIN THE ABOVE GENERAL PURPOSE THE FOLLOWING SPECIFIC PURPOSES ARE ENCOMPASSED:

- i. TO ENCOURAGE ENVIRONMENTALLY SENSITIVE USER PRACTICES.**
- ii. TO PROMOTE AND SUSTAIN SAFE RECREATIONAL USE OF ALL ATV'S IN OUR AREA.**
- iii. TO EDUCATE THOSE WHO USE ATV'S AND OTHER OFF HIGHWAY VEHICLES (OHV) REGARDING USER SAFETY AND ENVIRONMENTALLY SENSITIVE USER PRACTICES.**
- iv. TO ENDEAVOR TO CREATE AND MAINTAIN SCENIC ROUTES AND TRAILS FOR RESPONSIBLE PUBLIC USE.**
- v. TO EXPAND CLUB MEMBERSHIP BY WELCOMING ALL ATV RIDERS WHO PRACTICE SAFE AND RESPONSIBLE RIDING.**
- vi. TO HOLD VARIOUS FUNCTIONS FOR ALL LEVELS OF ATVER ABILITIES AND SET A POSITIVE IMAGE THROUGH COMMUNITY SERVICE.**
- vii. TO SET AN EXEMPLARY STANDARD FOR ATV USE BY ALL CLUB MEMBERS.**
- viii. TO ENCOURAGE MEMBERS TO OWN AND WEAR A HELMET.**

SECTION 2. MEMBERSHIP AND FEES:

1. CLUB MEMBERSHIP SHALL BE OPEN TO ANY ONE WHO AGREES TO COMPLY WITH THE CLUB MEMBERSHIP FEE(S) RULES, ETHICS, GOALS AND LIABILITY RESPONSIBILITIES.

2. "PRIMARY MEMBER" SHALL BE THE PRINCIPAL ATV OWNER.

3. "SPOUSE, PARTNER VOTING MEMBER" SHALL BE RELATED OR ASSOCIATED WITH THE PRIMARY MEMBER.

4. "YOUTH NON-VOTING MEMBER" SHALL BE OF AGE 18 OR YOUNGER.

5. "ASSOCIATED NON-VOTING MEMBER" IS ANY OTHER OUT DOOR RECREATION CLUB, SOCIETY WITH SIMILAR OBJECTIVES.

6. YOUTH MEMBERS UNDER THE AGE OF 18 SHALL BE ACCOMPANIED BY A PRIMARY MEMBER OR APPROVED GUARDIAN MEMBER AT ALL CLUB ACTIVITIES AND FUNCTIONS.

- 7. CLUB MEMBERSHIP PERIOD WILL BE OF A ONE CALENDAR YEAR FROM APRIL 1ST TO MARCH 31ST.**
- 8. A MEMBER MAY BE EXPELLED BY A SPECIAL RESOLUTION OF THE MEMBERS PASSED AT A GENERAL MEETING.**
 - a. GROUNDS FOR EXPULSION INCLUDE BUT ARE NOT LIMITED TO DELIBERATE AND/OR REPEATED ACTIONS CONTRAVENING THE BVQR CONSTITUTION AND/OR RIDER ETIQUETTE POLICIES.**
 - b. THE NOTICE OF SPECIAL RESOLUTION FOR EXPULSION SHALL BE ACCOMPANIED BY A BRIEF STATEMENT OF THE REASON OR REASONS FOR THE PROPOSED EXPULSION.**
 - c. THE PERSON WHO IS THE SUBJECT OF THE PROPOSED RESOLUTION FOR EXPULSION SHALL BE GIVEN AN OPPORTUNITY TO BE HEARD AT A GENERAL MEETING BEFORE THE SPECIAL RESOLUTION IS PUT TO A VOTE.**
- 9. VOTING MEMBERS IN GOOD STANDING WILL HAVE COMPLETE AUTHORITY TO VOTE AT ALL ATTENDED CLUB MEETINGS ON ANY GIVEN ISSUE(S).**
- 10. CLUB MEMBERSHIP FEES SHALL BE DETERMINED BY THE DISCRETION AND OPINION OF THE BOARD OF DIRECTORS AND WILL BE EFFECTIVE THROUGH THE FISCAL YEAR RUNNING APRIL 1ST TO MARCH 31ST PENDING APPROVAL OF THE GENERAL MEMBERSHIP BODY.**

SECTION 3. MEETINGS, VOTING AND MINUTES

- 1. (A) GENERAL MEETINGS WILL BE HELD ON THE SECOND WEDNESDAY OF THE MONTH, NO MEETING SCHEDULED FOR DECEMBER OR JANUARY.**
 - (B) TWO WEEKS NOTICE SHALL BE GIVEN FOR ANY MEETING IN WHICH AN ELECTION IS TO BE HELD BY POSTING ON THE CLUBS WEB PAGE AND ANNOUNCED AT THE PREVIOUS MONTHLY MEETING.**
- 2. (A) THE BOARD OF DIRECTORS WILL MEET ON A MINIMUM MONTHLY BASIS. (ONE WEEK PRIOR TO GENERAL MEETING.)**
 - (B) A REPRESENTATIVE OF ANY SUB-COMMITTEE MAY BE REQUIRED TO ATTEND THE BOARD OF DIRECTORS MEETINGS.**
- 3. (A) ANY AND ALL ISSUES CAN BE VOTED INTO POLICY PROVIDING THE PRESENCE OF TWO MEMBERS OF THE BOARD OF DIRECTORS, ONE OF WHOM MUST BE THE PRESIDENT OR VICE PRESIDENT, AND A QUORUM ARE PRESENT.**
 - (B) A QUORUM WILL CONSIST OF A MINIMUM OF NINE VOTING MEMBERS, THE CHAIRPERSON FOR THE SAKE OF A QUORUM IS CONSIDERED A VOTING MEMBER.**
 - (C) THE CHAIRPERSON CAN VOTE ONLY TO ACT AS A TIE BREAKER.**
- 4. (A) A QUORUM AT ANY MEETING OF THE BOARD OF DIRECTORS SHALL BE THREE MEMBERS.**
 - (B) A MOTION FOR A SECRET BALLOT IF SECONDED MUST BE PUT BY THE CHAIR FOR DISCUSSION AND A VOTE BY THE VOTING MEMBERSHIP PRESENT. SUCH A MOTION WILL REQUIRE A CLEAR 2/3 VOTE TO PASS. THE CHAIR**

MAY VOTE TO PASS OR DEFEAT THE MOTION.

5. THE CHAIRMAN MAY PUT A MOTION FOR RECONSIDERATION OF A MOTION PASSED OR DEFEATED AT THE LAST PREVIOUS GENERAL MEETING, IF SECONDED IT WILL REQUIRE A CLEAR $2/3$ VOTE TO PASS.

6. ALL MINUTES OF THE MONTHLY GENERAL AND BOARD OF DIRECTORS MEETING WHEN ADOPTED BY THE MEMBERSHIP SHALL BE SIGNED BY THE RECORDING SECRETARY AND CHAIRMAN.

7. ANY VOTING MEMBER WHO ABSTAINS FROM VOTING THEIR VOTE WILL BE COUNTED IN THE AFFIRMATIVE.

SECTION 4. THE BOARD OF DIRECTORS

1. THE BOARD OF DIRECTORS WILL CONSIST OF THE EXECUTIVE COMMITTEE MADE UP OF ONE OF EACH OF PRESIDENT, VICE-PRESIDENT, TREASURER, SECRETARY, AND A MINIMUM OF THREE VOTED-IN DIRECTORS.

2. THE BOARD OF DIRECTORS SHALL CONDUCT OFFICIAL BUSINESS, ON BEHALF OF THE CLUB, CONSISTENT WITH CLUB POLICIES, ETHICS, AND RULES.

3. THE MINUTES OF THE BOARD OF DIRECTORS MEETING SHALL BE MENTIONED ON THE AGENDA AND READ AT THE FOLLOWING GENERAL MONTHLY MEETING FOR MEMBERSHIP APPROVAL.

4. THE BOARD OF DIRECTORS (CHAIRMAN) WILL DRAW UP AN AGENDA FOR ALL GENERAL MEETINGS.

5. THE BOARD OF DIRECTORS SHALL ESTABLISH, AND SOLICIT A CHAIRPERSON AND MEMBERS FOR ANY SUB-COMMITTEE(S) AS THEY DEEM NECESSARY FOR THE OPERATIONS AND FUNCTIONS OF THE CLUB.

6. MEMBERSHIP WITHIN THE BOARD OF DIRECTORS IS FOR A ONE-YEAR TERM ONLY FROM APRIL 1ST TO MARCH 31.

7. NO MEMBER OF THE EXECUTIVE COMMITTEE MAY HOLD ANY ONE POSITION FOR MORE THAN THREE CONSECUTIVE TERMS UNLESS OPEN NOMINATIONS FOR ELIGIBLE CANDIDATES FOR THE POSITION ARE UNSUCCESSFUL.

8. ANY MEMBER OF THE CLUB IN GOOD STANDING 18 YEARS OF AGE OR OLDER SHALL BE ELIGIBLE TO BECOME A MEMBER OF THE BOARD OF DIRECTORS.

9. ELECTION OF THE BOARD OF DIRECTORS MEMBERS SHALL BE HELD ON A REGULAR SCHEDULED, ANNUAL BASIS. (MARCH)

10. (A) IN CASE OF RESIGNATION, DISMISSAL, OR TERMINATION OF ANY BOARD OF DIRECTORS MEMBER, AN ELECTION OF A REPLACEMENT SHALL TAKE PLACE AT THE NEXT GENERAL MEETING THAT THE APPROPRIATE CONDITIONS EXIST AS STATED IN SEC. 3, 1(B)

(B) THE BOARD OF DIRECTORS MAY APPOINT AN INTERIM REPLACEMENT UNTIL AN ELECTION CAN BE HELD.

SECTION 5. DUTIES OF THE EXECUTIVE COMMITTEE

1. (A) THE PRESIDENT SHALL HAVE THE PRIMARY RESPONSIBILITY FOR ALL LEGAL AND FINANCIAL AFFAIRS, INCLUDING SIGNING AUTHORITY, OF THE CLUB.

(B) THE PRESIDENT SHALL CALL AND ATTEND, AS WELL AS ACT AS, OR DESIGNATE A CHAIRPERSON, FOR ALL CLUB MEETINGS.

(C) THE PRESIDENT WILL BE CONSIDERED AN EX OFFICIO OFFICER OF ANY SUB-COMMITTEES.

(D) THE PRESIDENT SHALL BE THE OFFICIAL SPOKESPERSON OF THE CLUB, REPRESENTING THE POLICIES, VIEWS AND OPINIONS OF THE CLUB IN ITS RELATIONS WITH THE PUBLIC, ALL GOVERNMENTS, AND AUTHORITIES.
2. (A) THE VICE-PRESIDENT SHALL ACT AS PRESIDENT AND RETAIN THE POWERS OF PRESIDENT IN THE CASE OF THE ABSENCE, INABILITY TO ACT, RESIGNATION, OR TERMINATION OF THE PRESIDENT.

(B) THE VICE-PRESIDENT SHALL BE RESPONSIBLE TO KEEP UP TO DATE ON ALL CLUB AFFAIRS.
3. (A) THE SECRETARY SHALL ATTEND AND RECORD ALL MINUTES OF THE BOARD OF DIRECTORS MEETINGS AND THE GENERAL MEMBERSHIP MEETINGS.

(B) THE SECRETARY WILL RETAIN A LIST OF ELIGIBLE VOTING MEMBERS FOR ATTENDANCE PURPOSES.
4. (A) THE TREASURER SHALL BE RESPONSIBLE FOR ALL EXPENDITURES AND RECEIVABLES AND MAINTAIN ACCURATE RECORDS.

(B) THE TREASURER SHALL CO-SIGN ANY CHEQUES WRITTEN ON THE CLUBS ACCOUNT.

(C) THE TREASURER SHALL PREPARE AND PROVIDE AN UP TO DATE, ACCURATE FINANCIAL STATEMENT AT EVERY MEETING AND/OR WHEN CALLED UPON TO DO SO, GIVEN REASONABLE NOTICE.

(D) THE TREASURER SHALL CONSENT TO A FINANCIAL AUDIT NOT LESS THAN ANNUALLY BY PERSONS OR A COMMITTEE APPOINTED BY THE BOARD OF DIRECTORS AND AGREED TO BY THE GENERAL MEMBERSHIP BODY.
(MARCH 31ST)

SECTION 6. FINANCES AND EXPENDITURES

1. (A) THE FUNDS OF THE CLUB SHALL BE DERIVED FROM ANNUAL SUBSCRIPTIONS OF MEMBERS, SALES OF STOCK, DONATIONS AND ANY SUCH OTHER SOURCE AS THE EXECUTIVE COMMITTEE DETERMINES, SUBJECT TO CONFIRMATION BY MAJORITY VOTE AT A GENERAL MEETING. THE FUNDS OF THE CLUB SHALL BE BANKED IN THE NAME OF THE CLUB IN A FINANCIAL INSTITUTION DECIDED UPON BY THE EXECUTIVE COMMITTEE. ALL INCOME OF THE CLUB SHALL BE USED TO FUND ITS ACTIVITIES AND FURTHER ITS AIMS. NO MONEY MAY BE PAID TO ANY MEMBER AS REMUNERATION BUT COMPENSATION SHALL BE GIVEN FOR AUTHORIZED EXPENSES.

(B) NO WITHDRAWAL OF ANY FUNDS FROM THE CLUB BANK ACCOUNT WILL EXCEED \$500 WITHOUT PRIOR APPROVAL OF A MAJORITY OF THE GENERAL MEMBERSHIP BODY.

(c) IF THE CLUB IS DISSOLVED FOR ANY REASON, THE ASSETS AND PROPERTIES REMAINING AFTER THE SETTLEMENT OF ALL JUST DEBTS SHALL NOT BE DISBURSED TO MEMBERS BUT SHALL BE GIVEN TO BODIES WITH SIMILAR AIMS TO THE ASSOCIATION AND/OR TO A RECOGNIZED CHARITY. THE RECIPIENT ORGANIZATION IS TO BE DETERMINED BY RESOLUTION OF THE MEMBERS OF THE ASSOCIATION AT OR BEFORE THE TIME OF THE DISSOLUTION.

SECTION 7. AMENDMENTS

1 (A) ANY AMENDMENT(S) TO THIS CONSTITUTION REQUIRE(S) AN AFFIRMATIVE VOTE OF TWO-THIRDS OF THE ELIGIBLE VOTING MEMBERSHIP PRESENT AT A REGULARLY SCHEDULED GENERAL MEETING.

1 (B) NOTICE AS SHOWN IN SEC. 3, 1(B) SHALL BE GIVEN TO THE GENERAL MEMBERSHIP OF ANY PENDING CONSTITUTIONAL AMENDMENTS.

ATTACHED AS APPENDIX (A) IS THE CLUBS RIDER ETIQUETTE

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